

MF-TOKYO 2019

The 6th METAL FORMING FAIR TOKYO

APPLICATION FORM

1. EXHIBITOR

Company/Organization	
Representative	Title:
Contact Person	
Title	
Address	
Country / ZIP Code	
TEL	
FAX	
E-mail	
URL	

2. CO-EXHIBITOR

Company/Organization	
Contact Person	
Title	
Address	
Country / ZIP Code	
TEL	
FAX	
E-mail	
URL	

3. NUMBER OF BOOTH AND FEE

Discount Early Bird Large Scale

Category	1 Booth Fee (including tax)	Number of Booth	Total Fee
A Non-member, Others	JPY 388,800	booth(s)	JPY
B A member of Cooperating Organization	JPY 356,400	booth(s)	JPY

4. EXHIBITS DETAIL

PREFERENCE FOR EXHIBITION ZONE

Press machines
 Sheet metal processing machines
 Forming machines (Spring Pipe)

TYPE OF BOOTH REQUIRED (For 4 booth exhibitor)

Peninsular Booth 
 Line Booth 

Heavy Items (Please fill in anything more than 5 tons by itself)

5-10 t	Unit	11-20 t	Unit	21-30 t	Unit	31-40 t	Unit	41 t ~	Unit
--------	------	---------	------	---------	------	---------	------	--------	------

Demonstration by exhibit machine

Perform Demonstration
 Actual machine move, Not perform demonstration
 Introduction movie and explanation only
 Explanation only

Further information will be update on Exhibitor presentation meeting.
"Ceiling hanging banners", "Negotiations", "Stock room at the venue" etc.

5. TECHNICAL SEMINAR BY MF-TOKYO EXHIBITORS (No interpreter)

<input type="checkbox"/>	Will participate in it (One time)
<input type="checkbox"/>	Will participate in it (Twice or more)
<input type="checkbox"/>	Not participate in it

Signature _____

For secretariat use only

Acceptance	Person in charge	No.
Date:		

MF-TOKYO 2019

The 6th METAL FORMING FAIR TOKYO

EXHIBITION AGREEMENT

(1) Application for Exhibition Agreement

1. Application for exhibiting at the MF-TOKYO 2019 will be accepted after organizers of the fair (Japan Forming Machinery Association and The Nikkan Kogyo Shimbun, Ltd.) receive an application form. This application takes effect as an agreement between exhibitor and organizers of the fair.
2. Members of Japan Forming Machinery Association can submit the application form to the Association, while other companies / organizations to The Nikkan Kogyo Shimbun, Ltd.
3. Deadline of early bird discount is November 13, 2018 (Tue.) final deadline for submitting the application form is January 31, 2019 (Thu.) In case of excessive applicants, the application may be closed earlier.

(2) Deposit

1. Organizers of the fair will send invoice of 20% of booth rental fees as a deposit after the organizers confirm its application. All exhibitors need to make a payment by the due date, which is mentioned in the invoice.
2. Deposit will not be refunded for any reason whatsoever.

(3) Booth Rental fees

Rest of amount for booth rental fees needs to pay by February 28, 2019 (Thu.) Invoice will be sent by the organizers.

(4) Fulfillment of Agreement and Exhibitor's Space

1. Agreement between exhibitor and organizers will become effective when exhibitor pays full amount of booth rental fees. Exhibitor will have a right to use an applied space under this agreement.
2. Space will not be allotted until rent is deposited to the organizer's account.

(5) Change / Cancellation of Contract

1. Essentially, exhibitor can not change or cancel the contract after submitting the application form. However, depending on approval by the organizers, it may stretch a point by stating reason of change / cancellation in writing.
2. Amount of reduction will not be refunded if exhibitor will reduce their booth space after submitting the application form.
3. Following cancellation charges will have to be made if exhibitor revokes the agreement.
July 13, 2018 (Fri.) – January 31, 2019 (Thu.) : 20% of Booth Rental Fees
February 1, 2019 (Fri.) – March 3, 2019 (Sun.) : 50 % of Booth Rental Fees
March 4, 2019 (Mon.) or after : 100% of Booth Rental Fees

(6) Booth Location and Leasing

1. Booth allocation will be made by the Secretariat by taking into consideration of exhibition products, dimensions, order of application, size of booths requested, and overall floor plan.
2. The organizers will announce booth allocation at the explanatory meeting for exhibitors, which will be held on March 4, 2019 (Mon.)
3. Assignment or subleasing of the allocated booth will not be allowed without permission of Secretariat of the Exhibition.

(7) Protection and Security of Exhibits

1. All exhibitors need to pay special attention to the protection and security of the exhibition products.
2. The Organizers will not take any responsibility for compensating for the loss or damage of exhibition products, caused by theft, fire or natural disaster, etc. It is recommended that the exhibitors should cover the damages by insurance on its own.

(8) Hazardous Materials

Hazardous materials such as explosives or inflammables and others stipulated by Fire Defense Law, will not be allowed to bring in the Exhibition Hall.

(9) Demonstration and related materials used

1. Any dangerous, disturbing demonstration with exhibiting items such as noise, smoking, light emission, and/or odor, etc. will be prohibited.
2. All exhibitors need to dispose of wasting materials and garbage by themselves.
3. Organizers will not take any responsibility for injury / sickness / death of exhibitors during carrying-in and out demonstration of exhibiting items.

(10) Construction of the booth

1. Illumination and other electrical construction work costs, and electrical charges shall be borne by exhibitors.
2. Exhibitors also need to bear the costs of compressed air, supplying water and sewage, installation of temporary telephones and their respective charges.
3. Details will be informed at the explanatory meeting on March 4, 2019 (Mon.)

(11) Inspection

1. With the permission of exhibitors, Organizers, our contractor, and appointed security company may inspect exhibiting booth for the purpose of fire protection.
2. Exhibitors need to follow instructions of the Fire Department promptly.

(12) Installation and Removal of Exhibits

1. Exhibitors are responsible for managing their booths for the 4 days of the fair. Installation and removal work during the fair is absolutely prohibited.
2. Exhibitors will need to restore the original booth space immediately after the fair ends. In case the additional work is needed for the restoration, its cost will be charged to the exhibitor.
3. If there are some remaining items left at the booth, exhibitors will be notified for disposal of them. They are responsible for all the related disposal costs.

(13) Adjournment / Termination of Exhibition

1. The Organizers have the right to adjourn or terminate the exhibition due to the force majeure such as natural disaster, etc. Organizers will not be liable for any damage and/or loss incurred.
2. The Organizers have the right to cancel the exhibition in case the number of exhibitors and/or attendees may not reach the expectation. Organizers will not be liable for any damage and/or loss incurred.